Lindsey Maziarz, as Chair of the Barrington Public Library Trustees, declared that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, the Trustees as a public body are authorized to meet electronically. Trustees in attendance participated remotely through zoom, and all motions were voted on by a roll call vote.

**Present:** Lindsey Maziarz, Leigh Elliott, Susan Frankel, Karolina Bodner

The meeting was called to order at 10:04.

Lindsey made a motion to accept minutes from the Dec. 12, 2020 trustee subcommittee meeting with edits. Susan seconded the motion and it was passed by a roll call vote.

The committee reviewed their process in summarizing the Staff Reflections and in completing the Trustee form. Emphasis was placed on presenting examples and organizing themes which will be used to highlight performance strengths and recommendations. Susan suggested including the Director’s Annual Goals to the Trustee Evaluation Summary.

10:17 Lindsey made a motion to enter Nonpublic Session, seconded by Susan, and the motion passed on a roll call vote.

11:18 Lindsey made a motion to accept the Nonpublic Session minutes, seconded by Leigh and the motion passed by a roll call vote.

**Next steps:** Subcommittee will meet again on December 27, 2020 and January 2, 2021. Lindsey will ask Melissa to post the additional meeting dates. Susan will synthesize comments on the Trustee Evaluation Form.

11:19 Lindsey made a motion to adjourn the Subcommittee meeting, seconded by Leigh, and the motion passed by a roll call vote.

**Next Director Evaluation Subcommittee Meeting Dec. 27, 2020 10 am**

Minutes taken by Karolina Bodner, secretary