

Student Project Sheet

The following student _____,
Came to the Barrington Public Library on _____ in order to research their
assignment about: _____

The student was unable to locate the materials needed because:

- All materials on this subject are currently checked out _____
- The Library does not own materials on this particular subject _____
- The topic was too narrow and materials are limited _____

- We were unable to locate information on the subject in the format you requested of the student (book, periodical, etc.) _____

- The only material we have is in a reference source and may not be checked out ____ (These items may be photocopied for a fee)

_____The student is waiting for an item via our Inter-Library Loan system. This may take 1-2 weeks to obtain from another library.

Teachers: You can help your students to obtain the materials they need by informing us of projects before they are assigned. We can then purchase materials in areas which we may not have the necessary items, hold items for in-library use if we have limited books on the topic, or, put a cap on the number of books from a subject area that one student can take out.

Please access our teacher “Project Fax Form” via our web page (www.barringtonlibrary.com) click the “Teacher & Homeschooling Resources Button”, print it out, fill in the needed data, and fax, or e-mail it to us at children@barringtonlibrary.com . We will not only be prepared for the project but will send you a list of resources available if you ask for one.

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