

BARRINGTON LIBRARY TRUSTEES

September 27, 2011 meeting

Approved minutes

Present: President Susan Gaudiello, Fran DiTursi, Anne Melvin, Peter Royce, Marie Harris, alternates Liz Rivet, Iris Estabrook, Director, Amy Inglis

Absent: Robert Drew, Ron St. Jean

Meeting called to order at 6:05 pm

1. August 24 minutes were approved m/s Iris/Anne
2. Treasurer's report: Peter reported he checked with local banks and was unable to get more favorable interest rates. The monthly treasurer's report was accepted m/s Marie/Anne. Amy's y.t.d. budget again showed some lines are over-extended and some are under-expended but overall spending is on track. Donations of \$45 were accepted m/s Marie/Peter
3. Building Team Report : Marie reported on the progress of the Falzone land and whether it will be accepted for the new library. This process will take time. There was discussion about asking for CIP funding towards the new library as hopefully it would be completed in 6 years. It is hoped that impact fees from new development could be assigned for the library building project.
4. Director's report: Amy reported that Kindle users can now use the "Overdrive" e-book service. This service can be downloaded on a computer. There was discussion about buying a kindle so patrons can try out this reader; the library owns two Nooks. Amy reported about new staff.
5. Old Business: There was a lengthy discussion about Amy's library budget and the revisions she made after discussion

with the town administrator. Motion made to accept the revised budget with salary adjustments was approved m/s Liz/Fran . Presentation of the budget will be to the selectmen 10/3 and to the ABC 10/11.

6. New Business: there was discussion about new job descriptions to more clearly reflect what staff do which in turn justifies their raises. The motion passed to accept the revised job descriptions m/s Peter/Fran . Motion passed to accept the credit card use policy m/s Marie/Fran. Assignments were given out for the next two months for trustee education from the manual. In October Fran will discuss “advocacy and working as a team”. In November, Peter will discuss “All about money” Marie suggested asking Terry Knowles from the AG’s office of charitable trusts to present on the topic of “the other money”, possibly in December. Susan handed out statutes that pertain to library trustees and asked that they be read.

Adjourned at 7:45pm. Next meeting Tuesday, October 25, at 6pm.

Anne Melvin, Acting Secretary