

Barrington Public Library
Trustees Meeting Oct. 25, 2011
Approved Minutes

Present: President Susan Gaudiello, Fran DiTursi, Peter Royce, Ron St. Jean, Robert Drew (arrived 7:00 PM), alternate Iris Estabrook (voting, left at 7:15 PM), Director Amy Inglis

Absent: Marie Harris, Anne Melvin, alternate Liz Rivet

Meeting called to order at 6:05 PM

1. September 27 minutes approved as written m/s Fran/Peter
2. Treasurer's report accepted m/s Fran/Ron. Amy's financial report indicates that spending YTD is on track
3. Donations totaling \$1663.21 cash, and a telescope valued at \$350, were accepted m/s Peter/Fran. Cash donations are as follows: \$1500 from an anonymous donor for the purchase of an automatic electronic defibrillator and associated training; \$62 from the change jar; \$29.21 from IGIVE purchases; \$72 from the Bengato Massage fundraiser. The telescope was donated for circulation by the NH Astronomical Society.
4. Building team: Susan reports that the Falzone property donation is in question, since the Planning Board seems to be leaning toward keeping it as open space. Trustees considered requesting an impact fee dedicated to a library building as part of an updated capital improvement plan, but decided not to request that this year, since it would not generate much money. Trustees will seek an impact fee once land has been acquired for a new library.
5. Director's report: Amy expects the new web site to go live on October 31. UNH is expected to donate some double sided shelving, which will replace the row of towers by the conference tables. Amy and the trustees discussed the personnel policy as it

pertains to holiday pay for part time employees. Amy will investigate the impacts of various compensation arrangements for consideration at the November trustees meeting. Trustees voted to establish a security deposit of \$100 for checking out equipment such as the telescope or e-readers m/s Ron/Peter. Previously the deposit was the full value of the equipment. Equipment can be checked out for two weeks. Amy reports that VOIP phones will be installed shortly, but she is concerned that the town's internet account does not have adequate bandwidth to handle the phone and data traffic. Also, a land line is necessary for occasions when the internet connection is down.

6. Old business: Amy and Susan presented the budget to the ABC. According to the ABC's meeting minutes, there was a discussion after Amy and Susan left regarding charging for e-books, and opposing the increase in the library budget. Amy sent the ABC a written response.
7. New business: Amy presented proposed changes to the circulation policy. Trustees approved the amended policy m/s Robert/Peter. Revised overdue items and fine procedures were reviewed.
8. The trustee education segment was postponed until the November meeting, at the top of the agenda.

Next meeting November 22, 6PM

Meeting adjourned 8:05 PM

Ron St. Jean, Secretary