

Barrington Library Trustees April 27, 2011 Meeting

Accepted Minutes

Present: President Susan Gaudiello, Marie Harris, Peter Royce, Ron St. Jean, alternate Liz Rivet (voting), director Amy Inglis

Guests: Iris Estabrook, Micheline Hagan

Absent: Robert Drew, Anne Melvin, Fran DiTursi

Meeting called to order at 7:07 PM

1. Introductions of guests, trustees, and director
2. Minutes of the March 23 meeting approved with one correction m/s Marie/Peter
3. Treasurer's report amended and accepted m/s Marie/Ron. Peter is still working to get electronic bank statements set up. That should be completed April 28.
4. Donations totaling \$146.20 were accepted m/s Liz/Peter. Donations include \$58.20 artist's donation, and \$88 from the change jar
5. Trustees and alternates: Liz was sworn in as an alternate. Susan will write to the selectmen requesting that they appoint Iris Estabrook as an alternate, replacing Bridget Bleckmann who decided not to seek reappointment m/s Susan/Peter. Micheline Hagan will decide by the May meeting if she would like to be appointed as an alternate. The trustees' attendance policy was discussed, since several members missed four meetings last year. Susan stressed that alternates are expected to attend and participate in as many meetings as possible, in case they are needed to vote in the event of a trustee's absence.
6. Building team: Marie reported that the property offered on Route 9 might still be available, depending on the Planning Board's interpretation of the zoning regulations. Meanwhile, Marie would like to reconvene the building team to examine the Clark – Goodwill property.
7. Director's report highlights: the air conditioning installation is not complete, and is dependent upon a decision by the code enforcement officer regarding the need for poured concrete pads under the exterior units. The new computers installed are a huge improvement when working with the new circulation software. Default budget: Amy will ask Carolyn to post Amy's revised line item budget numbers in place of the default numbers from last year's budget. Trustees approved the revised budget numbers m/s Marie/Peter. Trustees voted to replace four aging staff computers using approximately \$2400 of technology funds m/s Marie/Peter. Trustees voted to allow Amy to spend up to \$2500 from donated and trustee funds to update the web site m/s Susan/Liz.
8. New Business: Six trustees and alternates will attend the NHLTA conference. The Friends of the Library are expected to purchase end caps and shelf toppers, funding for which was removed from the library budget. The Friends have also set up a fund to reimburse patrons for museum passes.
9. Non-public session: trustees voted unanimously by a roll call vote to enter non-public session to discuss employee performance evaluations m/s Peter/Liz. Guests were excused, and the non-public session began at 8:30. The non-public session concluded at 9:07 m/s Peter/Marie. Trustees voted to seal the minutes of the non-public session m/s Marie/Liz.
10. Next meeting May 25. Susan will be away, Marie will chair the meeting.

Adjourned 9:08 PM

Ron St. Jean, Secretary